



PRESCHOOL PROGRAMTE TEACHER JOB DESCRIPTION

Overview:

We are seeking a passionate and dedicated Preschool Teacher to create a nurturing and stimulating learning environment for young children. The ideal candidate will foster a love for learning, promote social and emotional development, and encourage creativity through play-based activities.

Key Responsibilities:

- Curriculum Development: Contribute to the design and implementation of age-appropriate lesson plans that align with early childhood education standards.
- Classroom Management: Maintain a safe, clean, and organized classroom environment that promotes exploration and learning.
- Instruction: Engage children in hands-on activities, storytelling, and interactive play to enhance their cognitive and social skills.
- Assessment: Observe and assess children's progress, documenting developmental milestones and adjusting teaching strategies as needed.
- Communication: Maintain open and positive communication with parents and guardians regarding children's progress, needs, and behavior.
- Collaboration: Work closely with other educators and staff to create a cohesive learning experience and participate in professional development opportunities.
- Health and Safety: Ensure the health and safety of all children, adhering to school policies and state regulations.

Preferred Qualifications:

- Education: Bachelor's degree in Early Childhood Education or a related field or a High School diploma in addition to a current CDA.
- Certification: Preschool CDA preferred.
- Experience: Previous experience working with preschool aged children is preferred.
- Skills: Strong communication, organizational, and interpersonal skills; ability to work collaboratively in a team-oriented environment.

*Candidate must pass all required state and federal background checks in order to be eligible for hire.

Personal Attributes:

- Patience, creativity, and a genuine love for working with young children.
- Ability to inspire and motivate children in a positive learning atmosphere.
- Strong problem-solving skills and adaptability.

INTERACTIONS WITH STAFF AND SUPERVISORS

- Follows Lead Teacher's instructions to ensure compliance with and implementation of developmentally appropriate programming and practices.
- Maintains professional interpersonal relationships with staff and supervisors.
- Works with Teachers, Lead Teachers and Program Director to plan and implement developmentally appropriate programming and practices.
- Follows supervisory chain of command.
- Notifies supervisor immediately when unable to report to work.
- Notifies supervisor when unable to report for work on time.

RELATIONSHIPS WITH PARENTS

- Communicates (positively and non-defensively) in a wide variety of ways with parents, including scheduled conferences if a Group Leader.
- Listens to parents' points of view and works with Group Leaders and Lead Teacher to respond with information on how concerns can be addressed and problems can be solved.
- Is available, on an on-going basis, to communicate with parents.
- Supports parents and works with them to build confidence as parents.
- Recognizes that parents are partners in their children's program experiences and plans and implements a variety of ways to help parents become involved.
- Refrains from giving advice to parents but responds with open-ended questions which allow parents to explore and generate their own solutions on child rearing issues.
- Responds to parents' questions with information based on research on children's growth and development rather than responses based on own personal opinions.
- Plans and attends parent/center events. This includes a minimum of 2 hours/year spent mingling with families at RCC events.

PROFESSIONAL DEVELOPMENT RESPONSIBILITIES

- Keeps abreast of research and new developments in the field of early childhood education and childcare services.
- Attends and participates in professional conferences, lectures, and other educational events.

QUALIFICATIONS

- Recognized talent for working with infants and toddlers.
- Positive recommendations from former employer.
- Excellent references from former employees.
- Clear criminal record check.
- Negative TB test.

PHYSICAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is required to:

- Be able to see, hear, and speak with children to ensure children's health and safety.
- Be able to walk, bend, crawl, squat/kneel, and sit on the floor.
- Run in child safety related emergency situations.
- Frequently lift 10 - 20 pounds and in case of emergency a 40-50 pound child.

*Reasonable accommodations may be made to enable individuals with disabilities in order to perform the essential functions.

HOURS

- Willing to work varied hours based on the needs of the program and/or building.

What We Offer:

- A friendly and supportive work environment.
- Opportunities for professional development and growth.
- Competitive salary and benefits package.